

## MEMBERSHIP TERMS & CONDITIONS

As an Association under the Law of July 1901, the Statutes of the English Library and Information Centre in La Souterraine require members to pay an annual subscription the amount being set from time to time by the AG of the Association.

Membership of the Association confers the right to borrow books and DVDs and participate in any of the groups run by volunteers under the name of the library. It confers the right to vote at the AG or any EG and to become a member of Conseil and Bureau. It also gives access to the full website and message centre. Membership also gives members cover under Juridique Civile by our insurance. While the likelihood of claims for damage against us are unlikely, it is a necessity to hold this insurance and all associations do.

Existing members pay an annual amount (decided at the previous AG) due on 1<sup>st</sup> January each year. Existing member will pay the full annual fee whenever they renew during the year. If they have not renewed by June 30<sup>th</sup> (***At the request of the meeting this date was changed to 31<sup>st</sup> March***) access to the membership area of the website will be closed *and they should not be able to borrow books or attend groups* until they renew (still possible from the public areas of the site).

A Student Single Membership of half the amount of the full fee for those of 20 years old or less will be renewable as for the full membership and confer the same rights on the member.

New members joining during the year pay a reducing amount depending on when they join. This amount will reduce by 1/12 of the annual amount until the end of September after which 125% of the annual amount will be payable to cover the whole of the next year.

The amount will be rounded up to the nearest euro.

## REFUND POLICY

Purchases via the website (PayPal) or from the library in person such as tickets for events may be refunded where there is a good reason. Normally there will be no refund where the request is made less than 5 days before the event takes place. Refunds for website purchases will be made via PayPal less 5% to cover the fees incurred by the English Library.

No refund is normally possible for membership subscriptions, unless there has been an accidental overpayment.

Requests for refunds should be made using the [Info@lasouterraineenglishlibrary.fr](mailto:Info@lasouterraineenglishlibrary.fr) email address. The member will be notified by email of the response from a member of Conseil.

In the case of dispute, the member should request a review of the decision which will be considered by 3 members of the bureau, normally President, Secretary and Treasurer, but where there are Co or Vice members they may be involved.